Becoming an Assistant or Level 1 Official – Changes to the Process

If you attended (or attend) an Assistant Official or Level 1 course **after 1st April 2023**, there is no longer a need to demonstrate experience or apply for your Licence.

This new process came into place on 1st April 2024. EA has a produced the table below which highlights which steps need to be completed to become an Assistant or Level 1 Official, depending on when you attended the relevant course.

LICENSED OFFICIAL PROCESS						
Course Date	**PRE-1ST APR 2023**		**1st APR 2023 - 1ST APR 2024**		**POST 1ST APR 2024**	
	ASSISTANT OFFICIAL	**LEVEL 1**	**ASSISTANT OFFICIAL**	**Level 1**	**ASSISTANT OFFICIAL**	**Level 1**
Course Attendance	√	√	√	√	√	√
Practical Experiences	Minimum of 2	Minimum of 4	X	X	X	X
DBS Check	16 & over only (self-declaration form for under 16)	√	16 & over only (self-declaration form for under 16)	√	16 & over only (self-declaration form for under 16)	√
Health/Safety e-learning module or risk awareness course	16 and over	Health/Safety (Track/Field only) OR Risk Awareness (Endurance only)	16 and over	Health/Safety (Track/Field only) OR Risk Awareness (Endurance only	16 and over	Health/Safety (Track/Field only) OR Risk Awareness (Endurance only
Safeguarding e-learning module	16 and over	√	16 and over	√	16 and over	√
License Photo	√	√	√	√	√	√
Application Form	√	√	X	X	X	X