

SOUTH OF ENGLAND ATHLETICS OFFICIALS ASSOCIATION

CONSTITUTION

1. NAME

- 1.1 The Association shall be called SOUTH OF ENGLAND ATHLETICS OFFICIALS ASSOCIATION.

2. AIMS

- 2.1 To act at all times in the best interests of its members.
2.2 To maintain the high standard of officiating.
2.3 To raise the status of Officials.
2.4 To speak with one voice on issues affecting Officials.
2.5 To monitor and raise the standard of facilities provided for Officials and to monitor and raise the safety of facilities.
2.6 To produce a magazine and distribute it in printed or electronic format as requested by the relevant members.
2.7 To endeavour through liaison and communication to ensure that athletic events are adequately staffed.
2.8 To promote in conjunction with UK Athletics and the relevant Regions of England Athletics the technical training in all disciplines.
2.9 To represent the views of the Officials Association on Official's examinations and upgrading.
2.10 To maintain the Association Website

3. MEMBERSHIP

- 3.1 Membership shall be open to all levels of Officials on the acceptance of an Application Form and payment of the Membership Fee.
3.2 The Membership Fee and Annual Subscription shall be determined at the Annual General Meeting and become due and payable on 1st January in the following year.

4. COMMITTEE

- 4.1 The Committee shall consist of:
(a) Chairman
(b) Vice-Chairman
(c) Hon. Secretary
(d) Hon. Assistant Secretary (Minutes Secretary)
(e) Hon. Treasurer
(f) Hon. Assistant Treasurer (Membership Secretary)
(g) The retiring Chairman shall be eligible to sit for one year in an ex-officio capacity
Plus nine (9) Committee to include one (1) Representative from each of the Sub-Committees, i.e. Track, Field, Timekeepers, Starters/Marksman, Photofinish and four (4) General Members.
- 4.2 The Committee shall deal with all matters concerning the Association.
4.3 The Committee shall have the power to co-opt.
4.4 The Committee shall meet at least three (3) times each year.
4.5 A Quorum shall consist of seven (7) Committee Members including two (2) Officers.
4.6 The Committee shall set up the Magazine Production Team and such other Working Parties as deemed necessary.
4.7 In case of emergency the Chairman, Secretary and Treasurer may act collectively on behalf of the Committee.
4.8 The Committee will elect three of its members, one of whom must be an Officer of the Association, to represent the Association at meetings of the National Athletics Officials Federation.

5. ANNUAL GENERAL MEETING

- 5.1 The Annual General Meeting shall be held in November of each year.

- 5.2 The Annual General Meeting and the Annual General Meetings of the Disciplines shall take place on the same day.
- 5.3 Non-members may attend but will not be permitted to speak at the meeting. Voting will be limited to paid up members.
- 5.4 A quorum shall consist of not less than thirty (30) members. The Business of the Annual General Meeting will be:
 - (a) To receive the Minutes of the previous Annual General Meeting.
 - (b) To receive the Annual Report
 - (c) To receive the Annual Accounts
 - (d) To set the Membership Fee and Annual Subscription for the following year
 - (e) To elect the Officers of the Association and the four (4) General Committee Members and to appoint two (2) Honorary Auditors for the ensuing year.
 - (f) To confirm the election of the Sub-Committees for Track Judges; Field Judges; Timekeepers and combined Starters/Marksman. Each Sub-Committee shall consist of not more than six (6) Members, one of whom should be a Level 2 or 3. If such a person is not nominated the positions shall be left vacant and such a person shall be co-opted by the elected Sub-Committee. Each Sub-Committee to be elected by the paid up Members of those Disciplines prior to the Annual General Meeting.
 - (g) To confirm the separate Sub-Committee for Photofinish consisting of 2 Timekeepers, 2 Track Judges and 1 Starter/Marksman nominated by their relevant discipline Sub-Committee to deal with matters concerning Photofinish.
 - (h) To consider alterations to the Constitution.
- 5.6 Constitution amendments passed at an Annual General Meeting will remain in force until changed either at an Annual General Meeting or at a Special General Meeting called for that purpose.
- 5.7 Notice of the Annual General Meeting together with its Agenda shall be notified to members in the issue of the Newsletter preceding the date of the Annual General Meeting.
- 5.8 Nominations for Officers and Committee Members and Sub-Committee Members shall be submitted to the Honorary Secretary in writing not less than seven (7) days before the date of the Annual General Meeting. Names of Proposers and Seconders must be included together with the signed consent of the Nominees.
- 5.9 Proposed amendments to the constitution must be received by the Honorary Secretary in writing no later than 31 August in any calendar year. The Proposer and Secunder must sign each proposed amendment.
- 5.10 That provision shall be taken at the Annual General Meeting for any other business, which has been duly notified to the Honorary Secretary in writing not less than twenty-eight (28) days prior to the Meeting and shall bear the signatures of a proposer and seconder, who shall be members to that/those motion(s).

6. SPECIAL GENERAL MEETINGS

- 6.1 A Special General Meeting will be convened by the Secretary on receipt of a request, in writing, signed by not less than thirty (30) paid up members.
- 6.2 Members shall receive not less than twenty-one (21) days notice of a Special General Meeting stating the purpose of the Meeting. No other Business will be discussed.
- 6.3 Voting at a Special General Meeting will be the same as for an Annual General Meeting.

7. FINANCE

- 7.1 All monies accruing from the activities of the Association shall become the property of the Association.
- 7.2 All expenditure shall be authorised by the Committee. The Treasurer plus Chairman or Secretary or the Authorised Signatories for the time being in force shall sign cheques.
- 7.3 The Financial Year shall end on the 31st August in each year.

8. DISSOLUTION

- 8.1 In the event of the Dissolution of the South of England Athletics Officials Association any assets remaining shall be transferred equally to the nineteen counties covered by the South of England Athletics Officials Association for the benefit of Track and Field Officials.

(November 2007)